



## Dan Regen Ramirez

Professional

Organizer

for your personal, business, and lifestyle needs



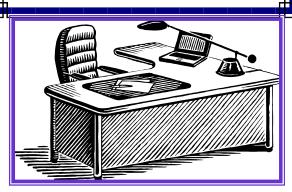
Don't let this happen to you!

Time is money-you can't afford to waste it. Let the

PROFESSIONAL

ORGANIZER

simplify your life so that it comes together like this.



FOR HIRE:

Joan Regen Ramirez

**Professional Organizer** 

Allow me to organize your office, home, business trips, essential files, and more.

About Joan

Member, National Association of Professional Organizers

Twenty years of Project Management expertise and Organizational skills industry-wide

Masters in Financial, Business, and Technical Writing

Published Author: Motivational Leadership

Educator-ESL Adjunct and Special Ed elementary teacher

Award-winning photographer

NO JOB IS TOO BIG OR SMALL

**REASONABLE RATES** 

Servicing the Tri-State Area

**Contact Information:** 

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Languages- Spanish, English, and French